



DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES

MUNICIPAL BUILDING, 17TH Floor South
New York, N.Y. 10007
(212) 669-7111 Fax (212) 669-8992

WILLIAM J. DIAMOND
Commissioner

April 6, 2001

Dear Fellow Recycler:

As the City's principal purchasing agent, the Department of Citywide Administrative Services continues to use the City's purchasing power to promote cost-effective waste prevention practices. Attached you will find the Division of Municipal Supply Services' (DMSS) annual report on recycled goods entitled "Environmental Procurement – Purchasing Goods that Promote Recycling and Waste Prevention." It details how the City contracted for an estimated \$35 million of products which contain recycled content.

The long term success of recycling depends on identifying effective uses for products incorporating recycled content. To that end, we are continuing our efforts to work with you to specify, purchase and test new products with recycled content, or that promote waste prevention.

The attached report documents our efforts in Fiscal Year 1999 and provides a list of contracts for products with recycled content that DMSS has available. I hope that you will share this report with your staff and that it will stimulate ideas from within your organizations that will expand the City's support for recycling in the marketplaces.

Very truly yours,

William J. Diamond
Commissioner

Attachment

ENVIRONMENTAL PROCUREMENT

Purchasing Goods That Promote Recycling
And Waste Prevention

Annual Report to the Mayor and the City Council Fiscal Year 1999

Rudolph Giuliani, Mayor of the City of New York

Prepared by:

The Department of Citywide Administrative Services
Division of Municipal Supply Services

William J. Diamond
Commissioner



NOTE

The information presented in this report is not reflective of the entirety of the City's waste management efforts. There are a number of initiatives taking place Citywide that deal with waste reduction and recycling. Requests for information regarding these initiatives should be directed to the Mayor's Office of Operations.

The data presented in this report does not reflect the actual amount spent; rather, the dollars reported are the *estimated* amounts anticipated for purchase through requirement contracts developed by the Division of Municipal Supply Services (DMSS). Requirement contracts are developed based on agency need and planned usage. Actual usage is affected by a number of factors: available funding at the agency level, competing technologies, and changes in service patterns to name just a few. For example, DMSS may be asked to generate a contract for recycled/recyclable absorbent compound; however, as agencies begin to adopt new technology (such as overhead fluid distribution systems and bulk storage containers), the usage of absorbent compound, and thus the dollar amount spent against the requirement contracts, will decrease. Changes in service patterns, such as increased time between preventive maintenance service on vehicles will decrease usage, and, therefore, decrease the amount allocated for commodities associated with maintenance. Conversely, increased service levels or increased populations may increase the dollar amount spent against the requirement contracts. For example, an increase in the City's fleet size might increase the use of absorbent compound.

The information presented herein should not be used as the definitive statement of the City's environmental procurement policies. This report reflects DMSS efforts to ensure that the goods purchased Citywide are manufactured from recycled goods and/or have recyclable content.

Finally, please note that there are other means available to agencies through which they may purchase goods. DMSS develops requirement contracts based on specific criteria (i.e., value of contract exceeds \$25,000; multiple agency usage, etc.) Agencies may make purchases for goods less than \$25,000 without DMSS intervention. These purchases and goods purchased or installed as part of construction projects are not reflected in this report. The City's estimated procurement budget exceeds \$7 billion. DMSS administers an average of approximately \$570 million in contracts, of which more than half is spent on fuel, food, and heavy equipment. Therefore, it is estimated that \$280 million dollars is available for the purchase of goods by agencies through DMSS.

In addition to Fiscal Year 1999 data, this report contains revised data for Fiscal Years 1997 and 1998. The 1997 and 1998 data corrects some data presented in last year's report.

I.

**DEPARTMENT OF CITYWIDE
ADMINISTRATIVE SERVICES
ENVIRONMENTAL PROCUREMENT PROGRAM**

This tenth annual report highlights the progress and success of the Department of Citywide Administrative Services (DCAS) in serving the City of New York's interest in making more efficient use of natural resources through cost-effective recycling and waste prevention activities during Fiscal Year 1999. In addition, information regarding non-paper products with recycled content for Fiscal Years 1997 and 1998 has been included on each table. This information was not included in the previous DCAS report on environmental procurement.

The Policy

The City of New York Environmental Procurement Policy (Local Law 19 of 1989 §16-301) requires that all agencies and departments purchase products manufactured with recycled materials "whenever practicable." This report reflects DCAS' efforts in implementing this policy.

Mayoral Directive 93-2 of 1993 further delineates citywide policies, outlines an implementation plan for the acquisition and use of environmentally preferable products and services, as well as describes a cost-effective procurement preference program favoring the purchase of these products. Moreover, this directive revised the minimum post-consumer content standards for the procurement of all paper types. These recycled content standards are summarized in the table below

Paper Type	Recycled Content Standard (effective January 1, 1999) ¹
1. Printing Paper – High Speed copier, offset, forms, bond, white woven, computer, etc.	more than or equal to 30%
2. Uncoated Printing & Writing Paper – office, book, Cotton fiber, cover stock, etc.	more than or equal to 30%

Mayoral Directive 96-2, *Directive on Waste Prevention and efficient Materials Management Policies*, was aimed at reducing costs by conserving supplies and reducing the amount of solid waste generated by City government. It emphasized practical measures to achieve measurable reductions in City Agency waste with requirements focused on office paper waste prevention and reuse; reducing waste from purchasing goods and supplies; reducing lawn and yard waste; and other measures. The City's environmental procurement mandates are analogous to the Federal Executive Order entitled "Federal Acquisition Recycling and Waste Prevention" of 1993 in that they both aim to reduce solid waste and increase markets for recycled paper and other recycled products.

¹ New percentages utilized in bids generated after January 1, 1999.

The Program

The Division of Municipal Supply Services (DMSS) is responsible for the procurement of goods and limited services needed by City agencies to support their operations. DMSS staff is required to:

- develop, or assist agencies in the development of, product specifications;
- develop requirement contracts for those products and materials commonly used by City agencies;
- assure that through the competitive bid process, products are purchased which both meet the users needs and save the City money;
- evaluate and inspect products;
- warehouse commonly used items;
- reallocate reusable goods; and
- dispose of those items no longer needed by the City.

DMSS strives to achieve a high level of procurement of goods with recycled content by taking a proactive role in environmentally sound purchasing. Our contracts state that “whenever practicable, packaging shall eliminate waste; reduce waste by weight, volume and toxicity without substituting a material that is not recyclable; and should contain recycled content.” Through its dedication to recycling and waste reduction, DMSS continues to:

- Assist agency users to identify opportunities to use recycled materials;
- Encourage contractors to use products containing recycled material whenever possible;
- Influence the development of new markets for recycled and remanufactured goods by maximizing the City’s purchasing power;
- Research means by which the City can promote waste prevention (i.e., reusability, durability, reduced toxicity), recyclability, and/or recycled content.

As a result of these efforts, in Fiscal Year 1999 DMSS successfully implemented contracts for materials with recycled content estimated at a market value of over \$35 million.

In addition to procuring goods with recycled content, DMSS’ Office of Surplus Activity (OSA) continues to effectively manage surplus goods. During Fiscal Year 1999 OSA helped divert various materials from the waste stream through sales and redistribution. These materials included vehicles, heavy equipment, furniture and scrap metal.

DMSS is determined to strengthen the role of City government as an enlightened, environmentally conscious and concerned consumer. Our efforts reflect DMSS’ long-term commitment to support recycling markets and to pursue the economical use of recycled material. Table 1 in the appendix lists the estimated value of contracts for goods containing recycled materials.

II.

RECYCLABLE PROCUREMENT

Paper

Market Trends

During Fiscal Years 1997 and 1998, pulp and paper prices stabilized for the first time since 1994, thus reducing the cost of recycled paper and allowing manufacturers to increase the recycled content available. This trend continued through 1999.

In April 1996, President Clinton amended his 1993 Executive Order governing the measurement of recycled content in paper used for printing. This amendment essentially dropped the requirement for measuring overall recycled content and shifted the focus to post-consumer content. DMSS has found that, as a result of this amendment, many of its suppliers no longer track overall recycled content. However, where this information is available, it has been provided.

Purchasing Activity

DMSS makes every effort to pursue economical contract opportunities for the City. In Fiscal Year 1999, DMSS administered over 80 contracts for paper goods with recycled content. The total estimated value of these contracts amounts to \$9.13 million.

Table 2 in the appendix lists the Fiscal Years 1997 - 1999 contracts for paper goods with recycled content.

Print Paper

DCAS continued to award printing contracts utilizing recycled paper. In Fiscal Year 1999, DMSS administered over 60 printing contracts that utilized recycled paper. The total estimated value of these contracts is \$5.68 million.

Table 3 in the appendix lists the Fiscal Years 1997 – 1999 contracts for print products with recycled content.

Non-Paper Recycled Products

During Fiscal Year 1999, DMSS managed more than 42 contracts for goods containing recycled content, estimated at a market value of \$21.1 million. The value of these contracts exceeds that of Fiscal Year 1998.

As in prior years, DMSS procured a wide variety of non-paper goods with recycled content. These materials included absorbent compound, floor and ceiling tiles, asphalt paving mixtures, plastic garbage containers, and polyethylene liners. The following summaries highlight some of the non-paper products with recycled content procured during Fiscal Year 1999.

Asphalt Mixtures

During Fiscal Year 1999, DMSS managed contracts valued at approximately \$15.33 million for asphalt mix containing recycled content.

Recyclable Waste Containers

The procurement of recyclable waste containers is one example, among many, that demonstrates DMSS' commitment and continued effort to stimulate the recycled products market and divert post-consumer plastic from the waste stream. During Fiscal Year 1999, DMSS managed two contracts for plastic containers requiring a minimum of 10% post-consumer material.

Plastic Bags and Polyethylene Liners

During Fiscal Year 1999, DMSS managed one contract for plastic bags and four contracts for polyethylene liners. The award for plastic bags requires 75% post-consumer material and is valued at almost \$15,000. The awards for polyethylene liners are valued at \$1.73 million.

Environmental Protection Netting

DMSS also procured environmental protection netting that is made of polypropylene and consists of 5% recycled content. During Fiscal Year 1999, DMSS managed two contracts valued at \$481, 636.

Synthetic Blankets

During Fiscal Year 1999, DMSS awarded a contract for synthetic blankets estimated at a market value of \$ 275,000.

Absorbent Compound

During Fiscal Year 1999, DMSS managed two contracts with an estimated value of \$146,923. Absorbent compound is produced from recycled organic corncobs.

Ready-Mixed Concrete

DMSS secured five contracts for ready mixed concrete in the amount of \$104,900. These materials are made with 20% crushed concrete from old sidewalks.

Fiberboard

Two requirement contracts valued at \$14,285 were in place for the procurement of fiberboard. Fiberboard consists of 100% post-consumer material.

Carpet Tiles

Whenever practical, carpet tiles are used in renovations and remodeling of City sites. This decreases usage and waste and is more cost effective. A requirement contract with a Fiscal Year 1999 value of \$119,880 was in place for carpet tiles.

Table 4 in the appendix lists the contracts for non-paper products with recycled content in place during Fiscal Year 1999.

III. CONTRACTS EMPHASIZING WASTE REDUCTION

DCAS, in addition to being committed to procuring goods with recycled content, also awards contracts that emphasize waste reduction throughout the City of New York. The following details DMSS' activities toward achieving these goals.

Recycling of Office Equipment, Furniture and Supplies

In addition to providing City agencies with the option of renting photocopiers, the option of a re-manufactured machine is also offered. Agencies may purchase or rent a re-manufactured machine that the vendor attests has been disassembled, cleaned, and has had all defective or worn components replaced. A re-manufactured machine on contract comes with a warranty that is identical to a new machine and the re-manufactured machine must meet the same performance standards as a new machine.

DMSS also issued a contract for recycled cartridges for laser printers. Returns of any type of used toner cartridges are accepted for credit. In addition to the fact that agencies no longer have to be concerned with disposal of the cartridges, the recycled cartridges are less expensive on a cost per copy basis.

During 1999, DMSS also issued contracts for tires and batteries that include a provision for the vendor to take back their product when it is no longer usable.

DMSS maintains the citywide contract with Staples to provide office supplies for City Agencies. All Staples catalogs clearly mark those products with recycled content. In addition, DMSS staff is working with Staples representatives to create a separate catalogue for City users that will highlight recycled content items. During Fiscal Year 1999, DMSS staff met with representatives from Staples to determine if there are ways that packaging and delivery wrapping could be decreased. This is an ongoing discussion with our vendors.

IV.

DISPOSAL OF RECYCLABLE MATERIAL

The Office of Surplus Activities

DCAS, through DMSS' Office of Surplus Activities, (OSA), is mandated to properly dispose of all surplus property relinquished from City agencies by administering salvage contracts.

OSA is responsible for the disposition of all surplus property for the mayoral agencies of the City of New York. The goal of OSA is to ensure that the City of New York realizes the maximum utilization potential from all materials purchased and receives the greatest level of revenue through the resale of items when they have become obsolete or unusable. OSA disposes of all materials in a process that is environmentally sound.

Disposal Process

OSA staff is responsible for the sale or redistribution of goods that City agencies no longer use. Typically, when an agency informs OSA that it has goods to be disposed of, OSA determines the most appropriate method for their disposal and then carries out the necessary activities. The most common methods of disposing of surplus goods include vehicle auctions, sealed bids, on-site sales, and direct transfers of property between agencies. OSA also maintains and manages surplus goods at the B-53 Warehouse. The B-53 Warehouse, located in Brooklyn under the Brooklyn Bridge, is the central location for all City agencies to dispose of, or obtain surplus property. More specifically, the B-53 Warehouse serves as an exchange site for agencies wishing to dispose of acquired materials such as computers, office supplies, and furniture.

Vehicle Auctions

Vehicle auctions are the primary way in which OSA disposes of the City's surplus automobiles. Vehicle auctions are held at the Brooklyn Navy Yard and have been a consistent source of revenue for the City. Since Fiscal Year 1993, OSA has generated over \$40.6 million in revenue from the sale of more than 21,000 surplus vehicles. The average price received per vehicle increased from \$2,180 in Fiscal Year 1998 to \$2,224 in Fiscal Year 1999.

OSA's ability to sell a large volume of vehicles is the result of a successful, targeted marketing strategy. This marketing strategy includes advertising heavy equipment in various media, designing and publishing brochures that detail product and auction information, broadening the customer base by identifying potential domestic and international clients, and tracking those clients via a comprehensive database. In particular, OSA has made specific marketing initiatives towards the sale of Street Sweepers and Collection Trucks that are being relinquished from the Department of Sanitation's Bureau of Motor Equipment. Targeted marketing in specific trade journals which cater to these specific market segments has resulted in a broadening of the client pool and ultimately higher revenues obtained via open auction.

Sealed Bids

OSA sells heavy equipment and a variety of other surplus items via sealed bids. The sealed bid process, in the case of asset dispositions, ensures that the highest competitive bid is selected, in a fair manner, to generate the most revenue possible for the City. This process includes appraising, coordinating, and administering all sealed bids that have been submitted. The sale of this equipment increases the City's revenues while decreasing the amount of surplus in the waste stream.

OSA has begun the process of disposing of buses relinquished from various franchised bus operators through the Department of Transportation (DOT) in the five boroughs. DOT and DCAS are working closely to maximize revenue while simultaneously disposing of the maximum amount of material in the shortest period of time

Agency On-Site Sales

Scrap metals and other non-transferable materials are also sold via sealed bids directly from an agency location. On-site sales are preferable when the material is of significant weight or size and when transporting that material is deemed not cost-effective.

In response to mandates for on-site property disposal of scrap/unusable pipe and related items, OSA has successfully conducted four (4) sealed bid sales resulting in over \$120,000 in revenue. More importantly, this ongoing initiative has freed-up valuable and badly needed storage space for the Department of Environmental Protection to accept new material for storage and ultimate utilization throughout the five boroughs.

Scrap metals that are not sold via the agency on-site process are sold annually in lots at the B-53 warehouse. These scrap metals typically include light and heavy steels that are either severely damaged or unusable. Other more valuable metals are sold by individual bids.

Direct Transfers

OSA attempts to match those agencies that are planning to dispose of a particular good with other agencies that would like to secure that same type of good. In these cases, OSA arranges for the direct transfer of the good between agencies. In this way, OSA bypasses storing these materials at the B-53 Warehouse and saves millions of dollars in agency purchases.

During Fiscal Year 1999, \$2.68 million (appraised value) in surplus materials was transferred via the inter-agency transfer program. During this period, OSA also generated approximately \$160,000 from the sale of scrap metal, as well as \$61,000 from the sale of goods such as computers, office supplies, and machine tools.

During Fiscal Year 2000, OSA will assist the Department of Sanitation in setting up its testing site for the physical portion of the Sanitation Worker's exam by transferring available surplus furniture from the Department of Homeless Services.

V.

FUTURE OUTLOOK ON RECYCLABLE PROCUREMENT ACTIVITY

The City of New York has maintained a leadership position in recycled product procurement. During Fiscal Year 1999, through the contracting efforts of the DMSS, contracts valued at over \$35 million were in place for a wide variety of recycled products.

To sustain this record performance or perhaps exceed it, DCAS has placed more emphasis on developing strategies to increase the use of environmentally preferable products. Furthermore, we are committed to more effectively partnering with agencies, vendors, and other users.

Staff from DMSS has reviewed the United States Environmental Protection Agency's *Comprehensive Procurement Guidelines* from November 1997. This publication lists the thirty-six items that the Federal Government includes in its Buy-Recycled Program. Thirteen of these items are contracted for by DCAS for citywide use (paper and paper products; engine coolants; re-refined lubricating oils; carpet; floor tiles, shower and restroom dividers and partitions; fiberboard; binders; office recycling containers; plastic desktop accessories; plastic trash bags; toner cartridges; and pallets). At least twelve of these items have identified recycled content. Many of the thirty-six items are purchased by specific agencies without DCAS intervention (e.g., the DOT traffic cones and traffic barriers).

During Fiscal Year 1999, DCAS, as the primary purchasing agent of the City, worked with the Department of Sanitation in a waste management study they conducted with Science Application International Corporation (SAIC). Part of this study was designed to assist us in revising procurement specifications to promote waste prevention, recyclability and/or recycled content. It is anticipated that the recommendations made as a result of this study will allow us to maximize the City's resources while minimizing waste. A secondary benefit of this study was the ability for agencies to share with each other their recycling needs and ideas. Through the seminars operated by SAIC, DMSS was able to inform agencies of the availability of recycled/recyclable products, as well as to get feedback regarding recycled/recyclable products currently available.

The future outlook on recyclable procurement activity within the City of New York is positive. We are optimistic that through stable market conditions, the City's purchasing power, and collaboration between client agencies and our staff, we will accomplish greater environmental achievements during Fiscal Year 2000.

Table 1***Value of Procurements Containing Recycled Material****Page 1 of 1*

Year	Value of Paper Contracts	Value of Print Contracts	Total Value of Print and Paper	Value of Non Paper Contracts	Total Value of All Contracts
1988	\$ 2,393,803	\$ -	\$ 2,393,803	\$ -	\$ 2,393,803
1989	\$ 1,699,149	\$ 32,215	\$ 1,731,364	\$ -	\$ 1,731,364
1990	\$ 6,595,658	\$ 535,297	\$ 7,130,955	\$ 4,173,957	\$ 11,304,912
1991	\$ 637,222	\$ 1,686,715	\$ 2,323,937	\$ 9,900,000	\$ 12,223,937
1992	\$ 5,901,077	\$ 1,672,196	\$ 7,573,273	\$ 659,522	\$ 8,232,795
1993	\$ 6,580,027	\$ 2,387,545	\$ 8,967,572	\$ 2,066,546	\$ 11,034,118
1994	\$ 5,901,072	\$ 870,124	\$ 6,771,196	\$ 11,288,221	\$ 18,059,417
1995	\$ 10,710,979	\$ 3,944,574	\$ 14,655,553	\$ 11,193,215	\$ 25,848,768
1996	\$ 8,942,063	\$ 2,116,262	\$ 11,058,325	\$ 15,990,583	\$ 27,048,908
1997	\$ 6,929,401	\$ 3,966,720	\$ 10,896,121	\$ 22,201,092	\$ 33,097,213
1998	\$ 8,791,760	\$ 5,440,558	\$ 14,232,318	\$ 19,556,289	\$ 33,788,607
1999	\$ 9,134,856	\$ 5,682,572	\$ 14,817,428	\$ 21,154,764	\$ 35,972,192

TABLE 2

FY 1997 - 1999 Contracts for Paper Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Cont Secondary	% Rec Cont Post Consumer
Facsimile Paper Rolls	9587140	10/1/94	9/30/96	\$ 217,150	\$ 27,182			50%	10%
Bags, Kraft	9587208	12/1/94	11/30/96	\$ 349,920	\$ 73,001			25%	25%
Boxes, Corrugated	9587234	11/30/94	12/31/96	\$ 91,880	\$ 22,051			35%	35%
Record Storage, Corrugated	9587235	11/30/94	12/31/96	\$ 289,103	\$ 69,385			35%	35%
Rag Bond Std.	9587323	1/1/95	12/31/96	\$ 63,218	\$ 15,805				
Envelopes, Invitation	9587382	3/1/95	2/28/97	\$ 3,411	\$ 1,142			50%	25%
Continuous, stock tab carbon interleaf	9587422	1/1/95	4/30/97	\$ 775,204	\$ 277,189			50%	10%
Continuous stock tab, carbonless	9587432	5/1/95	4/30/97	\$ 532,250	\$ 222,079			50%	10%
Envelopes, Expanding, Kraft	9587433	4/1/95	3/31/97	\$ 138,000	\$ 34,500			20%	10%
Envelope, red fiber	9587466	2/1/95	1/31/97	\$ 69,800	\$ 20,358				
Continuous, carbonless	9587471	4/20/95	4/30/97	\$ 734,575	\$ 301,880			50%	10%
Boxes, Corrugated, Misc Storage	9587620	4/1/95	3/31/97	\$ 1,672	\$ 418			35%	35%
C-fold Paper towels	9587624	6/12/95	9/18/96	\$ 34,444	\$ 5,665			100%	40%
Bags, Kraft	9587625	4/15/95	4/30/97	\$ 210,663	\$ 85,985			15%	5%
Bags, Kraft	9587626	4/15/95	4/30/97	\$ 301,824	\$ 123,193			20%	20%
Wrapping, Kraft	9687023	8/1/95	7/31/97	\$ 5,880	\$ 2,940	\$ 245		5%	5%
Folders, Medical Records	9687115	8/1/95	7/31/98	\$ 45,480	\$ 15,160	\$ 15,160	\$ 1,263	20%	
Continuous, carbonless	9687132	10/1/95	12/31/96	\$ 110,181	\$ 44,072				10%
NCR Stock Tab	9687144	10/1/95	1/23/99	\$ 975,000	\$ 294,463	\$ 294,463	\$ 171,770	30%	20%
100% Rag Bond	9687148	8/1/95	3/30/98	\$ 9,115	\$ 3,911	\$ 2,933		50%	50%
Towels, Rolls	9687221	8/2/95	12/30/98	\$ 402,828	\$ 177,481	\$ 193,616	\$ 96,808	60%	40%
Bond Ledger	9687222	10/14/95	10/26/98	\$ 597,384	\$ 291,802	\$ 291,802	\$ 97,267	50%	20%
Bond Ledger	9687223	10/14/95	10/26/98	\$ 662,349	\$ 323,535	\$ 323,535	\$ 107,845	50%	20%
Dual Purpose (Recyc)	9687237	8/15/95	1/31/97	\$ 838,600	\$ 334,802				20%
Dual Purpose (Recyc)	9687238	8/15/95	1/31/97	\$ 876,929	\$ 350,105				20%

FY 1997 - 1999 Contracts for Paper Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Cont Secondary	% Rec Cont Post Consumer
Bond and Offset	9687254	7/20/95	7/31/97	\$ 80,419	\$ 39,604	\$ 3,300			20%
Toilet Tissue Rolls	9687296	8/15/95	7/27/98	\$ 1,459,025	\$ 686,600	\$ 686,600	\$ 57,217	100%	20%
Offset	9687362	11/14/95	11/25/98	\$ 701,525	\$ 343,137	\$ 343,137	\$ 142,974	20%	20%
Napkins	9687411	2/10/96	6/28/98	\$ 153,140	\$ 74,702	\$ 74,702		60%	40%
Caps, Kitchen	9687413	11/7/95	11/25/98	\$ 51,150	\$ 24,783	\$ 24,783	\$ 10,326		20%
Towels, Single Fold	9687417	1/1/96	12/26/98	\$ 1,534,010	\$ 767,005	\$ 767,005	\$ 383,503		40%
Print Shop Paper	9687425	11/1/95	4/24/99	\$ 262,348	\$ 105,173	\$ 105,173	\$ 87,644	50%	20%
Carbon Paper	9687433	3/1/96	2/28/98	\$ 130,236	\$ 65,390	\$ 43,594			51%
Boxes, Corrugated	9687448	10/1/95	10/26/98	\$ 48,050	\$ 23,064	\$ 23,064	\$ 7,688		35%
Looseleaf	9687485	1/1/96	12/31/98	\$ 9,266	\$ 3,089	\$ 3,089	\$ 1,544	50%	20%
Record Storage Boxes, Corrugated	9687487	4/1/96	10/27/98	\$ 25,130	\$ 12,565	\$ 12,565	\$ 4,188		35%
Shipping Cartons	9687528	2/21/96	2/28/98	\$ 15,894	\$ 7,870	\$ 5,247			35%
Boxes Record Storage	9787099	1/1/97	4/29/00	\$ 200,346	\$ 30,052	\$ 60,104	\$ 60,104	35%	35%
Towels, C-Fold	9787104	7/1/96	10/28/99	\$ 30,194	\$ 10,074	\$ 10,074	\$ 3,358	100%	40%
Boxes, Corrugated	9787130	1/1/97	4/29/00	\$ 33,344	\$ 5,557	\$ 11,115	\$ 11,115		35%
Rag Bond Std.	9787134	1/1/97	4/29/00	\$ 40,940	\$ 6,823	\$ 13,647	\$ 13,647		20%
Vellum Bristol	9787203	2/1/97	1/31/99	\$ 108,421	\$ 22,588	\$ 54,211	\$ 31,623		20%
Continuous Stock	9787210	10/1/96	9/30/98	\$ 188,989	\$ 70,969	\$ 94,626	\$ 23,656		20%
Continuous Stock	9787216	11/1/96	10/31/98	\$ 4,576	\$ 1,525	\$ 2,288	\$ 763		20%
Expanding Envelopes	9787222	4/1/97	7/29/98	\$ 47,495	\$ 8,943	\$ 35,770	\$ 2,981		5%
Boxes, Corrugated	9787241	4/1/97	3/31/99	\$ 912	\$ 114	\$ 456	\$ 342		35%
Dual Purpose	9787304	2/1/97	9/28/99	\$ 5,222,716	\$ 1,088,066	\$ 2,611,358	\$ 2,611,358	50%	20%
Envelopes	9787315	4/1/97	3/31/99	\$ 864,427	\$ 108,053	\$ 432,214	\$ 324,160		20%
Envelopes Kraft	9787327	5/1/97	4/30/99	\$ 9,000	\$ 751	\$ 4,506	\$ 3,755		20%
Continuous Carbonless	9787336	5/1/97	4/30/99	\$ 471,122	\$ 39,315	\$ 235,889	\$ 196,574		20%
Continuous Interleaf	9787337	5/1/97	8/22/00	\$ 594,770	\$ 49,633	\$ 297,799	\$ 297,799		20%
Continuous Carbonless	9787338	5/1/97	8/22/00	\$ 977,316	\$ 81,556	\$ 489,338	\$ 489,338		100%
Continuous Stock	9787339	5/1/97	4/30/99	\$ 333,249	\$ 27,809	\$ 166,856	\$ 139,047		20%
Envelope Red Fiber	9787372	2/1/97	1/31/99	\$ 69,000	\$ 14,375	\$ 34,500	\$ 20,125		20%
50 lb Offset	9787374	6/1/97	9/28/99	\$ 121,552	\$ 5,065	\$ 60,776	\$ 60,776		20%
Bags, Kraft	9787375	5/1/97	4/30/99	\$ 62,923	\$ 5,251	\$ 31,505	\$ 26,254		35%
Bags, Kraft	9787376	5/1/97	4/30/99	\$ 137,200	\$ 11,449	\$ 68,695	\$ 57,246		20%
Continuous, stock tab interleaf	9787403	5/1/97	8/28/99	\$ 494,590	\$ 41,273	\$ 247,639	\$ 247,639		20%

FY 1997 - 1999 Contracts for Paper Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Cont Secondary	% Rec Cont Post Consumer
Continuous Stock	9787416	3/1/97	10/22/98	\$ 4,685	\$ 951	\$ 2,854	\$ 951		20%
Golden Brown Paper	9787450	8/1/97	7/31/99	\$ 33,288		\$ 15,257	\$ 16,644		5%
Expanding Envelopes	9787451	8/1/97	7/31/99	\$ 5,304		\$ 2,431	\$ 2,652		5%
Wrapping, Kraft	9787452	8/1/97	7/31/99	\$ 3,867		\$ 1,772	\$ 1,934		100%
Facsimile Paper Rolls	9787473	5/1/97	1/28/99	\$ 238,534	\$ 28,118	\$ 168,708	\$ 98,413	50%	20%
Index Cards	9887015	7/1/97	12/31/99	\$ 28,304		\$ 11,322	\$ 11,322	20%	20%
Legal Pads	9887017	7/1/97	12/31/99	\$ 97,103		\$ 38,841	\$ 38,841	50%	20%
Pressboard Folders	9887018	7/1/97	12/31/99	\$ 71,394		\$ 28,558	\$ 28,558		25%
Carbon Paper	9887100	7/7/97	12/26/99	\$ 301,588		\$ 203,318	\$ 203,318		20%
Paper, Mylar	9887110	7/1/97	6/30/99	\$ 1,736		\$ 869	\$ 869		17%
Carbonless & Interleaf	9887379	3/6/98	9/30/99	\$ 211,660		\$ 124,506	\$ 373,518		10%
Table Napkins	9887391	3/1/98	2/28/01	\$ 143,120		\$ 15,947	\$ 47,840		40%
Paper, Toilet Tissue	9987051	7/28/98	7/27/01	\$ 1,129,650			\$ 31,379		25%
Paper Offset	9987086	7/1/98	6/30/01	\$ 494,950			\$ 82,492		30%
Paper Kitchen Caps	9987100	7/1/98	6/30/01	\$ 122,061			\$ 3,403		20%
Paper Bond Ledger	9987114	9/1/98	8/31/01	\$ 349,075			\$ 96,965		20%
Paper Continuous	9987138	9/1/98	8/31/01	\$ 69,360			\$ 19,267		20%
Towels Paper Single	9987142	9/1/98	8/31/01	\$ 1,779,840			\$ 494,400		40%
Paper Vellum Bristol	9987239	2/1/99	1/31/02	\$ 86,834			\$ 12,060		20%
Paper Dual Pupose	9987310	2/1/99	1/31/02	\$ 11,106,880			\$ 1,542,622		20%
Paper NCR Stock Tab	9987329	1/25/99	2/28/02	\$ 1,084,300			\$ 150,597		60%
Boxes Corrugated	9987339	4/1/99	3/31/02	\$ 1,652			\$ 138		35%
Paper Fine 60lb	9987345	3/1/99	2/28/02	\$ 79,895			\$ 8,877		20%
Paper, Various Grades	9987358	1/11/99	1/10/02	\$ 156,484			\$ 26,081		30%
Facsimile Paper Rolls	9987370	1/7/99	12/31/02	\$ 127,206			\$ 15,901		20%
Bags, Kraft	9987405	5/1/99	4/30/02	\$ 350,061			\$ 19,448		5 - 35%
Envelopes, Kraft	9987410	5/1/99	4/30/02	\$ 74,328			\$ 4,129		30%
Paper 50 lb offset	9987495	6/1/99	5/31/02	\$ 379,525			\$ 10,542		20%
TOTAL					\$ 6,929,401	\$ 8,791,760	\$ 9,134,856		

*Contracts spanning more than one fiscal year have been prorated on a fiscal year basis.

TABLE 3**FY 1997 - 1999 Contracts for Print Products with Recycled Content***

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Content	% Rec Content
Tax Forms	9487013	11/1/93	10/30/96	\$ 69,910	\$ 7,775			50%	10%
City Planning Publications	9487433	1/1/94	12/31/96	\$ 57,064	\$ 9,511			50%	10%
Laser generated rent bills	9587100	9/1/94	2/27/98	\$ 115,466	\$ 33,095	\$ 22,064		50%	10%
Zoning Resolutions	9587161	12/1/94	1/24/99	\$ 39,935	\$ 9,629	\$ 9,629	\$ 5,617	50%	20%
Mayor's Management Report	9587186	10/1/94	9/30/96	\$ 119,832	\$ 15,000			50%	15%
Letterhead, envelopes	9587188	11/1/94	10/31/96	\$ 25,679	\$ 4,280			50%	20%
Citywide Newsletters	9587250	12/1/94	10/10/97	\$ 239,924	\$ 83,938	\$ 22,733		50%	20%
City Council Calendars	9587251	1/1/95	12/31/96	\$ 440,230	\$ 110,058			50%	10%
Exec & Capital Budget	9587309	1/1/95	12/31/97	\$ 129,030	\$ 43,010	\$ 21,505		50%	10%
FISA Snap Sets	9587342	2/1/95	5/31/97	\$ 563,334	\$ 221,310			50%	10%
Summones	9587450	3/1/95	2/28/98	\$ 1,974,350	\$ 659,950	\$ 439,967		50%	10%
HPD Reports	9587474	4/1/95	3/30/98	\$ 133,368	\$ 44,497	\$ 33,373		50%	20%
Business Cards	9587539	7/1/95	6/30/97	\$ 23,626	\$ 11,829			60%	30%
Packet Letters	9587560	5/17/95	5/31/97	\$ 38,000	\$ 17,084			50%	20%
Printing and Direct Mail	9587573	4/1/95	7/24/99	\$ 1,169,483	\$ 271,097	\$ 271,097	\$ 271,097	50%	10%
Letterhead and Notehead	9587576	6/24/95	11/28/97	\$ 33,637	\$ 13,855	\$ 5,773		50%	20%
DEP Notification	9587607	3/1/95	4/25/99	\$ 936,334	\$ 225,623	\$ 225,623	\$ 188,019	50%	20%
Comptroller's Newsletter	9587623	5/1/95	4/30/97	\$ 39,200	\$ 16,356			20%	20%
Check Inserts	9687035	7/1/95	6/30/98	\$ 42,638	\$ 14,226	\$ 14,226		100%	20%
Finance Bulletin	9687096	8/2/95	4/28/98	\$ 2,634	\$ 962	\$ 801		100%	13%
Options (DoA)	9687314	11/1/95	2/28/98	\$ 54,093	\$ 23,266	\$ 23,266		30%	20%
MOC Calendars	9687369	10/1/95	1/28/98	\$ 55,231	\$ 23,755	\$ 11,878		30%	20%
Forms and Cards	9687426	12/1/95	3/30/00	\$ 1,103,402	\$ 254,795	\$ 254,795	\$ 254,795	40%	10%
Engraving Dies	9687499	4/1/96	11/26/98	\$ 27,600	\$ 10,404	\$ 10,404	\$ 4,335	30%	20%
Ballots for CSB	9687632	2/15/96	12/31/96	\$ 658,748	\$ 375,236			30%	20%
Ballots for CSB	9687633	2/15/96	12/31/96	\$ 558,353	\$ 318,049			30%	20%
Letterhead and Envelopes	9687834	11/1/96	2/28/00	\$ 9,505	\$ 3,168	\$ 4,753	\$ 4,753	50%	20%
Tax Forms	9787008	11/1/96	6/27/00	\$ 86,810	\$ 19,309	\$ 28,963	\$ 28,963		20%
Auction Catalogs	9787033	10/1/96	9/25/99	\$ 210,324	\$ 70,206	\$ 105,308	\$ 105,308		20%
Contract File Walets	9787036	8/1/96	8/30/98	\$ 10,373	\$ 4,570	\$ 4,986	\$ 831		10%

FY 1997 - 1999 Contracts for Print Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Content	% Rec Content
Continuous PO	9787092	7/1/96	4/24/99	\$ 7,248	\$ 3,350	\$ 3,350	\$ 2,791		5%
Exec and Adopted	9787093	8/1/96	11/22/00	\$ 53,123	\$ 15,391	\$ 16,790	\$ 16,790	50%	20%
Record Storage Boxes	9787094	11/1/95	6/28/98	\$ 12,112	\$ 6,056	\$ 6,056			35%
Estimates and Schedules	9787097	8/1/96	11/22/00	\$ 149,129	\$ 45,567	\$ 49,710	\$ 49,710	50%	20%
Record Storage Boxes	9787099	1/1/97	4/29/00	\$ 200,346	\$ 33,391	\$ 66,782	\$ 66,782		35%
Council Calendars	9787180	1/1/97	8/28/00	\$ 639,425	\$ 106,571	\$ 213,142	\$ 213,142		20%
City Planning Publications	9787188	1/1/97	8/27/00	\$ 41,971	\$ 6,995	\$ 13,990	\$ 13,990	20%	20%
Ballots: General	9787214	1/1/97	12/25/00	\$ 399,546	\$ 66,591	\$ 133,182	\$ 133,182	50%	20%
Ballots: General	9787215	1/1/97	12/25/00	\$ 478,457	\$ 79,743	\$ 159,486	\$ 159,486	50%	20%
Ballots SB & Primaries	9787217	1/1/97	12/26/00	\$ 2,009,184	\$ 334,864	\$ 669,728	\$ 669,728	50%	20%
Ballots SB & Primaries	9787218	1/1/97	12/26/00	\$ 1,564,983	\$ 260,831	\$ 521,661	\$ 521,661	50%	20%
Probation Forms	9787282	12/30/96	8/29/99	\$ 51,994	\$ 12,980	\$ 25,961	\$ 25,961		20%
Folders for DA	9787325	1/1/97	8/27/00	\$ 117,975	\$ 19,663	\$ 39,325	\$ 39,325	10%	
Business Cards	9787411	7/1/97	6/30/99	\$ 52,540		\$ 26,307	\$ 26,307	60%	20%
Packet Letters	9787420	6/1/97	9/28/99	\$ 149,592	\$ 6,233	\$ 74,796	\$ 74,796	50%	20%
File Folders	9787430	6/1/97	9/27/00	\$ 51,560	\$ 1,432	\$ 17,187	\$ 17,187		10%
FISA Snap Sets	9787443	6/1/97	9/27/00	\$ 508,344	\$ 21,181	\$ 254,172	\$ 254,172	50%	10%
HPD Forms	9787444	6/1/97	9/27/00	\$ 51,560	\$ 2,148	\$ 25,780	\$ 25,780	50%	20%
MultiServe Envelopes	9787500	7/1/97	10/28/99	\$ 188,376		\$ 94,319	\$ 94,319		20%
Narcotics Envelopes	9887140	9/1/97	8/29/00	\$ 4,535,883		\$ 1,417,463	\$ 1,700,956		20%
Exams	9887178	2/1/96	1/31/99	\$ 83,670	\$ 27,890	\$ 27,890	\$ 16,269	30%	20%
Letterhead and Notehead	9887221	11/1/97	7/31/99	\$ 31,261		\$ 11,909	\$ 17,863	50%	20%
MOC Calendars	9887295	1/29/98	1/28/01	\$ 31,765		\$ 5,299	\$ 10,598	50%	20%
Laser generated rent bills	9887306	1/12/98	12/31/99	\$ 79,192		\$ 20,105	\$ 40,210		20%
Dog Licenses	9887310	2/1/98	5/30/00	\$ 58,209		\$ 12,127	\$ 29,105		20%
Exec and Adopted	9887314	1/1/98	12/31/00	\$ 45,789		\$ 11,447	\$ 22,895	50%	20%
DOH Forms	9887416	4/1/98	1/23/00	\$ 22,141		\$ 11,452	\$ 45,809		20%
Engraving for the MO	9987168	9/1/98	8/31/01	\$ 28,600			\$ 7,944	50%	30%
Special Window Envelope	9987241	11/1/98	8/31/01	\$ 465,140			\$ 109,445		20%
Envelope Special Window	9987306	1/1/99	12/31/01	\$ 97,746			\$ 16,291		20%
Print Zoning Resolution	9987340	1/26/99	12/31/01	\$ 40,653			\$ 5,646		20%
Envelopes Windows	9987355	4/1/99	3/31/02	\$ 524,583			\$ 43,715		20%
Envelopes Real Estate DOF	9987371	1/29/99	12/31/01	\$ 197,184			\$ 32,864		20%

FY 1997 - 1999 Contracts for Print Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Content	% Rec Content
Envelopes Finance Only	9987372	4/26/99	3/31/02	\$ 30,285			\$ 1,683		20%
PVB Tracking Sheet	9987389	4/1/99	3/31/02	\$ 117,600			\$ 9,800		20%
Ballots for CSB	9987484	3/4/99	2/26/01	\$ 643,476			\$ 107,246	50%	20%
Ballots for CSB	9987485	3/4/99	2/26/01	\$ 440,031			\$ 73,339	70%	30%
City Record	9987492	3/22/99	3/21/02	\$ 1,441,721			\$ 120,143	100%	75%
Print Manila and Assorted	9987669	6/1/99	5/31/02	\$ 69,300			\$ 1,925	50%	
TOTAL					\$ 3,966,720	\$5,440,558	\$ 5,682,572		

TABLE 4**FY 1997 - 1999 Contracts for Non-Paper Products with Recycled Content***

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Content Secondary	% Rec Content Post Consumer
BATHROOM PARTITIONS	9687432	11/1/95	10/30/97	\$ 83,997	\$ 42,057	\$ 14,019		40%	10%
	9887217	11/1/97	1/28/00	\$ 167,215		\$ 55,816	\$ 83,724	40%	10%
TILE, CEILING	9687660	5/1/96	4/30/98	\$ 62,000	\$ 31,043	\$ 25,869		48%	
	9887378	5/1/98	8/28/00	\$ 44,500		\$ 3,708	\$ 22,250	48%	
ENVIRONMENTAL PROTECTION NETTING	9687108	9/1/95	8/31/96	\$ 306,892	\$ 51,149			50%	
	9687774	9/1/96	12/29/98	\$ 804,074	\$ 335,031	\$ 402,037	\$ 201,019	50%	
	9987204	9/1/98	8/31/00	\$ 673,480			\$ 280,617	50%	
FIBERBOARD, WEATHERPROOF	9587197	11/1/94	10/31/96	\$ 63,600	\$ 10,600				100%
	9787114	11/1/96	10/31/98	\$ 43,050	\$ 14,350	\$ 21,525	\$ 7,175		100%
	9987479	4/1/99	3/31/01	\$ 56,880			\$ 7,110		100%
ABSORBENT COMPOUND	9587266	10/1/94	10/28/96	\$ 345,000	\$ 65,819			100%	
	9787198	10/1/96	12/29/98	\$ 232,500	\$ 87,309	\$ 116,412	\$ 58,206	100%	
	9987353	10/1/98	9/30/00	\$ 236,250			\$ 88,717	100%	
ASPHALT MIX	9587551	4/1/95	12/20/96	\$ 3,185,800	\$ 1,124,400			10%	10%
	9687717	4/1/96	8/28/97	\$ 1,895,760	\$ 2,527,680	\$ 421,280		10%	10%
	9787251	4/1/96	4/30/98	\$ 3,558,950	\$ 4,745,267	\$ 3,954,389		10%	10%
	9787252	4/1/96	4/30/98	\$ 1,496,800	\$ 1,995,733	\$ 1,663,111		10%	10%
	9687718	4/1/96	4/30/98	\$ 3,564,400	\$ 4,752,533	\$ 3,960,444		10%	10%
	9887153	4/1/96	4/30/98	\$ 2,485,000	\$ 1,194,393	\$ 995,327		10%	10%

FY 1997 - 1999 Contracts for Non-Paper Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Content Secondary	% Rec Content Post Consumer
	9887429	5/1/98	4/30/99	\$ 2,145,400		\$ 358,563	\$ 1,792,813	10%	10%
	9887388	5/1/98	4/30/99	\$ 3,781,375		\$ 631,985	\$ 3,159,923	10%	10%
	9887390	5/1/98	5/30/99	\$ 3,568,325		\$ 596,377	\$ 3,280,076	10%	10%
	9887431	5/1/98	5/30/99	\$ 1,493,000		\$ 249,526	\$ 1,372,396	10%	10%
	9887389	5/1/98	4/30/99	\$ 3,924,015		\$ 655,824	\$ 3,279,121	10%	10%
	9987427	5/1/99	5/31/00	\$ 1,966,125			\$ 327,688	10%	10%
	9987428	5/1/99	5/31/00	\$ 3,525,750			\$ 587,625	10%	10%
	9987429	5/1/99	5/31/00	\$ 3,605,050			\$ 600,842	10%	10%
	9987431	5/1/99	5/31/00	\$ 1,527,900			\$ 254,650	10%	10%
	9987430	5/1/99	5/31/00	\$ 4,054,115			\$ 675,686	10%	10%
READY MIX CONCRETE	9787395	4/1/97	12/31/97	\$ 80,189		\$ 53,459			20%
	9787396	4/1/97	12/31/97	\$ 15,840		\$ 10,560			20%
	9887274	4/1/98	12/31/98	\$ 78,090		\$ 26,030	\$ 52,060		20%
	9887275	4/1/98	12/31/98	\$ 19,500		\$ 6,500	\$ 13,000		20%
	9987407	4/1/99	12/31/99	\$ 54,360			\$ 18,120		20%
	9987408	4/1/99	12/31/99	\$ 41,394			\$ 13,798		20%
	9987409	4/1/99	12/31/99	\$ 23,760			\$ 7,920		20%
SYNTHETIC BLANKET	9687515	3/1/96	6/28/98	\$ 618,000	\$ 310,293	\$ 310,293		30%	
	9987050	7/1/98	6/30/01	\$ 275,000			\$ 275,766	100%	
PLASTIC BAGS	9687347	3/1/96	6/28/98	\$ 42,240	\$ 21,208	\$ 21,208			75%
	9887414	3/1/98	2/28/01	\$ 41,180		\$ 4,588	\$ 13,765		75%
OPEN PLAN SYSTEMS**	9787410	1/1/97	12/30/98	\$ 314,500	\$ 78,734	\$ 157,469	\$ 78,734		85%
CARPET TILES	9687610	4/1/96	5/30/98	\$ 244,800	\$ 122,400	\$ 112,200			25%
	9887320	4/1/98	7/29/00	\$ 239,760		\$ 29,970	\$ 119,880	100%	

FY 1997 - 1999 Contracts for Non-Paper Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Content Secondary	% Rec Content Post Consumer
CARPET	9587340	1/1/95	4/28/98	\$ 236,400	\$ 118,200	\$ 98,500			25%
	9587341	1/1/95	4/28/98	\$ 300,000	\$ 150,000	\$ 125,000			25%
	9887318	5/1/98	8/28/00	\$ 193,200		\$ 16,100	\$ 96,600		25%
	9887319	5/1/98	4/30/00	\$ 315,810		\$ 26,354	\$ 158,125		25%
FLOOR TILES	9687525	12/1/95	5/29/98	\$ 989,478	\$ 495,427	\$ 454,142			
	9887358	4/1/98	4/30/00	\$ 406,995		\$ 50,874	\$ 203,498		
RECYCLABLE WASTE CONTAINERS	9987067	7/1/98	6/30/01	\$ 93,650			\$ 31,246	20%	10%
	9987068	7/1/98	6/30/01	\$ 119,000			\$ 39,703	20%	10%
LINERS, POLYETHYLENE, GENERAL PURPOSE	9587646	6/1/95	5/31/97	\$ 1,859,126	\$ 852,099			50%	10%
	9687365	9/18/95	1/15/97	\$ 860,230	\$ 431,313			50%	10%
	9687370	9/18/95	3/16/97	\$ 192,216	\$ 144,564			50%	10%
	9687771	2/26/96	2/28/98	\$ 72,650	\$ 36,224	\$ 24,150		20%	10%
	9787335	12/15/96	12/14/98	\$ 4,932,120	\$ 1,234,745	\$ 2,469,490	\$ 1,234,745	20%	10%
	9787419	12/15/96	8/11/99	\$ 271,987	\$ 68,091	\$ 136,183	\$ 22,697	50%	10%
	9987275	12/15/98	1/1/02	\$ 2,734,336			\$ 449,070	50%	10%
	9987396	12/15/98	1/1/02	\$ 154,708			\$ 25,408	20%	10%
SHEETS, ROLLED PLASTIC POLYETHYLENE	9687436	9/15/95	9/14/97	\$ 99,000	\$ 49,569	\$ 12,392		95%	5%
	9787505	9/15/97	9/14/00	\$ 144,725		\$ 36,215	\$ 48,286	95%	5%

FY 1997 - 1999 Contracts for Non-Paper Products with Recycled Content*

ITEM	BID OR CT NO	START	END	TOTAL \$	7/1/96 - 6/30/97	7/1/97 - 6/30/98	7/1/98 - 6/30/99	% Rec Content Secondary	% Rec Content Post Consumer
POLYETHYLENE RESIN STRETCH FILM ROLLS	9587344	11/15/94	11/14/97	\$ 34,600	\$ 11,544	\$ 3,848		50%	15%
	9877124	11/15/97	11/14/00	\$ 8,064		\$ 1,794	\$ 2,690	50%	15%
BATH MATS	9687220	10/1/95	9/30/98	\$ 12,636	\$ 5,327	\$ 5,327	\$ 1,332	50%	15%
	9887296	1/15/98	1/14/01	\$ 14,832		\$ 7,437	\$ 14,873	50%	15%
REFINED OIL	VARIOUS	7/1/96	6/30/00	\$ 4,372,920	\$ 1,093,990	\$ 1,093,990	\$ 1,093,990	various	various
OFFICE SUPPLIES AND EQUIPMENT ***		7/1/96	6/30/00			\$ 136,004	\$ 1,059,822	various	various
TOTAL				\$ 69,404,499	\$ 22,201,092	\$ 19,556,289	\$ 21,154,764		

*Contracts spanning more than one fiscal year have been prorated on a fiscal year basis.

**Reflects installation for refurbished Open System. Some component such as electrical items and connections must be provided as new.

***Represents actual data from supplier as being reflective of actual purchases.